



**Artarmon**  
PROGRESS ASSOCIATION  
**COMMITTEE MEETING – MINUTES**

MEETING INFORMATION	
<b>Meeting date</b>	Wednesday, 3 May 2023
<b>Location</b>	Artarmon Library Hall, 139 Artarmon Rd, Artarmon NSW 2064
<b>Chair</b>	Kesh Anand
<b>Secretary</b>	Mai Mullins
<b>B b bnhPresent</b>	<p><b>Committee members:</b> David Roberts (DR), Michael Dawes (MD), Glenda Hewitt (GH), Kesh Anand (KA), Mai Mullins (MM), Plamen Bassarov (PB), Peter Wang (PW)</p> <p><b>Guests</b> Cr. Anna Greco, Cr. Georgie Roussac</p>
<b>Apologies</b>	Adrian Alexander (AA), Judy Simpson (JS), Mary Ann Irvin (MI), Winsome Byrne (WB)
<b>Disclosure of interest</b>	None
<b>Meeting opened</b>	7:47 PM
<b>Meeting closed</b>	9:20 PM

## MINUTES

### 1. Meeting Introduction

#### 1.1 Welcome

KA took the Chair and, noting that a quorum was present, opened the meeting at 7:47 PM.

#### 1.2 Confirmation of previous minutes

The 29 March 2023 (April) meeting minutes were accepted.

Proposed: Glenda Hewitt  
Seconded: David Roberts  
Motion: Carried

### 2. WCC Councillors Update

#### 2.1 Monthly update

- Cr. Roussac and Cr. Greco both provided written updates. Cr Greco provided a general summary and Cr Roussac provided answers to some specific questions the APA had raised at the previous meeting.
- The committee members expressed appreciation to both Councillors for the respective reports.
- Councillors and the committee members agreed that going forward, time would be best spent to raise new issues as opposed to recapping items covered in the written report.
- Councillors also provided an update that the FY2023-2024 budget papers will be endorsed for public consultation on 15 May 2023.
- **Questions for Cr. Roussac and Greco:**
  - **Artarmon upgrade safety concerns.** DR raised safety issues with the Artarmon Village upgrade with an incident with a local resident tripping on the uneven surface, and the steep gradient gap with on the lanes has been dug up. DR has provided feedback direct to the contact person for works. Cr. Greco requested this feedback also be sent to WCC's Council Liaison Officer (and cc.ing Councillors)
  - **Where is the LEP at?** Was endorsed in December 2022 and currently with the Dept of Planning
  - **Budget and street works.** The committee asked if it was possible to have a meeting organised with Council to have a Q&A on the upcoming budget and street works
- PIM Speakers
  - The committee brainstormed some ideas. The theme emerging is the Voice to Parliament. DR advised the deadline to lock down the advertisement in the Gazette is this Friday.

## 2.2 Guest open forum

None

## 3. New items for discussion

### 3.1 Debate/Discussion: APA Membership

- DR commenced the debate with the questions:
  - What is it we are trying to achieve with representation?
  - What is the process of signing up for a membership?
  - Should fees be charged?
  - What target number should the APA have in order to say the APA truly represents Artarmon?
- MD advised as the APA is an association under the Dept of Fair Trading, and the Constitution used is a model Constitution. It is a requirement of an association to have members.
- PW advised he had paid for a lifetime APA membership many years ago
- MD also advised the other point of membership is to have voting rights, which will important should there be a contentious matter
- GH posed the problem with not having a firm view of the views of the community, the size of the community, and whether the membership details are correct – having credibility
  - E.g. Should the APA be asked 'what is the APA's position on this or that?'

- Some actions and ideas coming out of the debate:
  - An exercise to re-confirm members on the APA's current database
  - PW to look into Mailchimp prices
  - Subcommittee consisting of GH MD and PW to look into cleaning up the database
- MD shared the last time the APA increased membership was when the bike path was to be introduced, and the APA provided a forum to discuss it with Council and the community
- PW noted the difference between active and engaged members versus active but passive members
- Ultimately, the general consensus within the committee was that a clean up of the APA database was required to first understand the current active (versus passive) members before the any further discussion on changes to the APA constitution, or whether membership fees should be reinstated.

### 3.2 Plantings used in Artarmon local centre streetscape upgrade

- No update

## 4. Business arising from previous minutes / outstanding actions

### APA's ongoing priority initiatives

#### 4.1 Love Your Locals – APA voucher scheme

- Three rounds and three winners announced so far, with increased cards collected week on week
- DR spoke to some of the shop owners, and many have reported 25-40% drop in revenue

#### 4.2 Village Green upgrade and bench donation vote

- No further update
- Action: MD to let Council know the APA would like to proceed with the bench donation

### Matters with the MP for Willoughby

#### 4.3 Improvements to Pacific Hwy/Mowbray Rd intersection

- No update

#### 4.4 Request to reconsider inaccessible east-side access to Artarmon Station

- No further update

### Concerns / submissions with WCC

- None in progress

## 5. President's Items

### 5.1 Community Event

- KA proposed the possibility of a stall on Saturday 2 September

## 6. Committee Reports

### 6.1 Gazette update

- DR advised the Gazette is going well with all advertisement space sold
- Message from WB – please get your articles in on time

### 6.2 Treasurer's Report

- The Treasurer provided the report – there were no questions

### 6.3 Federation of Willoughby Progress Associations (FWPA) update

- No update

### 6.4 Social media trial

- 67 followers
- GH reported extra stories have been posted on the advertisers on Facebook
- Steadily increasing
- Advertisers getting local benefit
- LYL constantly reminded
- Local news being promoted

## 7. Any other business

- Pending/parked initiatives 'Proposed Herbert Street Precinct development concerns' can be removed

**Meeting closed: 9:20 PM**

OPEN ACTIONS LOG FOR LONGER ITEMS			
#	Item	Owner	Date added
2022.1	Review APA Advertising Rates	AA	01/12/2022
2023.2	Document APA roles, responsibilities, processes	MM & KA	01/02/2023

PENDING / PARKED INITIATIVES				
#	Item	Owner	Next Steps	Date added

<b>2022.1</b>	Vision for East Artarmon (old library site etc)	AA	Share draft plans for East Artarmon	01/08/2022
<b>2022.2</b>	Proposed Herbert Street Precinct development concerns	MD	Parked pending any updates from the State government	03/08/2022

<b>Next meeting &amp; date</b>	Wednesday, 7 June 2023
<b>Time</b>	7:40 PM for 7:45 PM start
<b>Location</b>	Artarmon Library Hall, 139 Artarmon Rd, Artarmon NSW 2064